



ADPC Project Interns

01 July 2019 – 30 September 2019

About ADPC

ADPC is a leading African diaspora think tank in Europe in the field of migration and development. It is a knowledge platform set up by the diaspora in order to spur and galvanize the contribution of African diaspora to the development of Africa in a more structured, sustainable and systematic manner.

The Intern will support the organisation's project in Djibouti. A key element here is that the Intern has excellent command of the French language

Key responsibilities:

The Diaspora Academy Intern will

- Assist with searching and compiling relevant information
- Assist with drafting/editing of policy briefs and reporting documents
- The intern is to assist the Director with other ADPC projects

Required skills and experience

- Excellent professional correspondence skills
- Fluency in (academic) French and English
- A keen eye for detail
- Proactive
- Able to work proficiently in a multi-cultural Dutch/English language environment
- Affinity with international development and policy debates about migration and development in Africa and in Europe
- Experience in preparing publications, documents, reports and communication materials for wider distribution
- Relevant experience in working with migrant organizations in The Netherlands is an advantage

Terms and conditions

- The duration of the internship is fixed at three months
- The internship is for four (4) days per week (Monday-Thursday). Working hours are generally flexible, but changes must be communicated with the supervisor no later than one week in advance
- The intern is expected to keep record of his/her own activities and deliverables in the dedicated directory on the ADPC shared server
- The intern is expected to communicate the details of this agreement to his/her academic supervisor and take any required follow-up actions. If certain terms and conditions apply, or if the academic supervisor wants to visit the ADPC office, it is the intern's responsibility to communicate this to the ADPC supervisor in due time.

- The internship is 100% unpaid (no compensation is available for travel expenses, health and employment related insurance coverage)
- This agreement is subject to Dutch law. Any breach of confidentiality on behalf of the intern will result in immediate termination of this agreement and may be followed by legal action.
- Applicants must reside in the vicinity of The Hague, unless they are able to cover travel expenses by using student OV cards
- Applicants must be either master students or 3rd year bachelor students at HBO or university level, preferably with a specialization in international development
- HBO or university graduates with a similar relevant degree may also apply